

**MINUTES OF THE ST ISSEY PARISH COUNCIL MEETING HELD IN LITTLE PETHERICK VILLAGE HALL AT 7.30PM ON WEDNESDAY 01<sup>ST</sup> JUNE 2016.**

**Present:** Mrs A. Heard (Chair), Mr J. Carhart (Vice-chair), Mrs N Carhart, Mrs R Hore, Mr P Hammett, Mr D Heard (arrived during meeting), Mr G. Henwood, Miss J. Wilson (Clerk), no parishioners.

**Apologies:** Mrs K Hawkins, Mrs S Sleep.

**Speakers:** The speakers were unable to attend this month.

**Declaration of Interests in Items on the Agenda:**

None.

**Police Report:**

None

**Matters Arising:**

1. The fence on the Recreation Ground is in the process of being done and will be completed in time for the Queen's birthday celebrations.
2. Mrs K Hawkins will arrange for the Traction engines to be at the celebrations.
3. Complaint re footpath received but all appears to be sorted now.
4. No further news on the lease from Merricks Solicitors.
5. Free Church cemetery to be taken off the agenda now.

The minutes of the meeting held on the 11<sup>th</sup> May were approved, and signed by Mrs A Heard as a true record of the meeting.

**Public Participation:**

None (no parishioners present).

**Highways Issues**

1. Bingo Sign – it was mentioned that this is obstructing the visibility of vehicles.
2. Cars are parking on the pavement – police to be notified.

**Recreation Ground**

A copy of the full lease (Heads of Terms received earlier this year) for the Recreation Ground received from Solicitors acting for the Glebe. Postponed, as there is still no word from Merricks – to be added to July agenda.

**St Issey Village Hall and Little Petherick Village Hall**

Request for Mr Trebilcock to ask if he can provide a bracket for the Defibrillator

**Repairs and Maintenance**

1. Fence at the Recreation Ground - being done( see above)
2. Steps re church – the non-slip paint has worn away in places. It was suggested using the stick-on tape/roll on the edge of each step.
3. Tree by the Osborne Room is overgrown and needs trimming – The Chair, Vice Chair and Mrs N Carhart will obtain quotes for this work if required. Letter to be sent to parishioner to ask for details of the work required.

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**SHEET 2 OF 01<sup>st</sup> JUNE MEETING****Contributions and Community Projects**

Bus stops – Clerk to contact the company for any updates - ongoing.

No information available on the Free Church Cemetery.

Queens Birthday celebrations for 12<sup>th</sup> June organised for 2pm start. To go on till late.

Bus stop at High Lanes. Mr P Hammett tidied up that area last year. Mr Hammett kindly agreed to do this again this year.

Donation towards maintenance of Little Petherick churchyard – proposed by Mrs N Carhart and seconded by Mrs R Hore for £650. All in favour.

Closed cemetery in Little Petherick – when will CC cut it and how often? Clerk to write.

**Finance and earmarked reserves**

1. Mr P Hammett proposed and Mr G Henwood seconded to pay the open spaces subs again this year - £45.00
2. Risk Assessments
  - Bus shelters – Mrs A Heard will check the St Issey and Trewince ones, Mrs R Hore will check the High Lanes ones.
  - Noticeboards- Mrs A Heard will check these.
  - Footpaths – Mr R Cowling checks these when doing the footpaths.
  - Embezzlement and covering projects – Mr Abraham in auditing has checked these are adequately controlled.
  - Code of Conduct – councillors have been on training for this.
  - Headstones – Mr P Hammett will check
3. Declaration of interests – all councillors present at this meeting have checked the forms as being up to date. Cllrs Hawkins and Sleep to check at the July meeting and update if required.
4. Standing Orders – Mr P Hammett proposed and Mr J Carhart seconded to adopt the Standing Orders with the amendments. All in favour.
5. Internal Controls/Finance Regulations – review to be postponed until July meeting.
6. Update on the Lightsource agreement – still not received a reply from Mr Merrick, Solicitors. Add to July agenda.
7. Signing of cheques:
  - £486.60 Tower Mint
  - £150.00 South and West Internal Audit
  - £266.74 J Wilson salary
  - £45.21 J Wilson expenses
  - £133.20 HMRC (£66.60x2)
  - £20.00 Little Petherick Village Hall
  - £650.00 St Issey & St Petroc Minor PCC
  - £45.00 The Open Spaces Society subs

Mrs R Hore proposed and Mrs N Carhart seconded to sign all cheques. All in favour.

**The St Issey Men's Institute**

The Councillors had looked round the Institute and offered to help with tidying it up and possibly volunteering to be on site when the building is open. Action is required - committee of 5 people required. Mr G Henwood and Mrs A Heard suggested a meeting to be held there on 27<sup>th</sup> June at 7.30pm to move this matter forward

**Correspondence:**

- Wicksteed Play and HAGS Play leaflets received.
- Glasdon Street Furniture leaflet received
- Queen Elizabeth 90<sup>th</sup> Birthday – if more medals are needed they can be ordered
- Centenary Fields-advice for membership

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**SHEET 3 OF 01<sup>st</sup> JUNE MEETING  
(Correspondence cont.)**

- Padstow Harbour Commissioners
- Open spaces renewal of subs – also request for a donation - this is to be added to July agenda
- Richard Jenkins – new planner at Lightsource replacing Richard Springett
- Wadebridge TC – a consultation on how to provide a library service (Survey Monkey)
- Mr J and Mrs N Carhart declared their interest in the following item: Replacement Dwelling at the Fort Benuick – letter and pre app advice, letting us know about the plans currently being developed. Can't comment now but will give it full consideration when it comes to the Parish Council through Cornwall Council Planning.
- Contact details for PC Helen Lentern
- Information on Coastal Communities funding – to forward to Helen Warner.
- Letter sent to Helen Warner re support for Village Hall
- Information on LED traffic signs

**Planning**

**Planning Approvals:** None

**Planning Refusals:** None.

**Planning Applications:**

1. PA16/04264 Mr K Searle, Lotties Cottage, Middle Halwyn, St Issey, Wadebridge Cornwall PL27 7QL. Retrospective change of use from a plot of agricultural land to a garden for the use of Lotties Cottage. Mr P Hammett proposed and Mr D Heard seconded to support. All in favour.
2. PA16/04274 Mr K Searle, Lotties Cottage, Middle Halwyn, St Issey, Wadebridge Cornwall PL27 7QL. Removal of condition 2 (holiday accommodation only) in as far as it applies to Lotties Cottage of E1/2002/0996 - change of use of redundant agricultural buildings to form three units of holiday accommodation together with erection of extension and installation of mini sewage treatment plant. Mr P Hammett proposed and Mrs N Carhart seconded to support. All in favour.
3. PA16/04257 Mr K Searle, Lotties Cottage, Middle Halwyn, St Issey, Wadebridge Cornwall PL27 Retrospective consent for creation of 2 parking spaces in the gate entrance to the field. Field under change of use application. Mr P Hammett proposed and Mr D Heard seconded to support. All in favour.
4. PA16/04565 Balliminers Cottage Non material amendment. Gable chimney stack to be external rather than internal and removal of tree adjacent to planning extension. The councillors didn't support this application when it originally came in and don't support it now so would only comment on the fact that they would like to see the cottage stay as it was.

**News/Items for the next agenda:**

1. The hedge opposite Mr G Henwood's yard is overgrown and needs cutting back - owner not known.

There being no further business the meeting was closed at 9.30pm

Chairman:

Date: 13<sup>th</sup> July 2016

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