

MINUTES OF THE ST ISSEY PARISH COUNCIL MEETING HELD IN ST ISSEY VILLAGE HALL AT 8.00PM ON WEDNESDAY 9TH MAY 2018.

Present: Mr P Hammett (Chairman), Mr D Heard (Vice Chairman), Mr J Carhart, Mr E Ballard, Mrs K Hawkins, Mrs A Heard, Mrs S Sleep, Mr G Henwood Mr C Ivins, Cllr S Rushworth, Miss J. Wilson (Clerk) and 1 parishioner.

AGM:

The following election of officers took place:

Election of Officers:

Chair: Mr P Hammett Proposed by Mrs A Heard, seconded by Mrs D Heard, all in favour.

Vice Chair: Mr D Heard Proposed by Mrs A Heard, seconded by Mr P Hammett, all in favour.

Village Hall Rep: Mrs A Heard/Mrs S Sleep Proposed by Mrs K Hawkins and both agreed to share the role All in favour

Camel Trail Rep: Mr J Carhart Proposed by Mrs A Heard, seconded by Mr E Ballard, all in favour.

Community Assoc Management Committee Rep: Mr C Ivins volunteered, all in favour.

Harbour Commissioners Reps: Mr J Carhart. Proposed by Mr C Ivins, seconded by Mr E Ballard, all in favour.

Play Park Rep: Mr E Ballard. Proposed by Mrs S Sleep, seconded by Mrs K Hawkins. All in favour.

Apologies:None

Declaration of Interests in Items on the Agenda: None.

Police Report: No information for this month.

Matters Arising:

- Potholes to be reported as follows:at Hals Grave, 2 by Rosehill, Mellingey road, Trenance Hill
- Amendment to April Minutes – it was Mrs S Sleep, and not Mr J Carhart who mentioned the Royal Wedding. Minutes amended.

The minutes of the meeting held on the 11th April 2018, including the above amendment, were approved, and signed by Mr P Hammett as a true record of the meeting.

Public Participation: the parishioner who was present began by introducing himself and gave a brief outline of why he had moved to the area. He then gave a brief explanation of why he had attended the meeting and the Parish Council welcomed him to the area.

County Councillor's Report: Steve reported on the following issues:

- The Boundary changes for Cornwall have been put back.
- The Network Highways scheme is now in place and Cllr Rushworth gave a brief explanation of how it is expected to assist communities improve areas with highways schemes.
- There are also going to be RTO's which when linked together should reduce costs for the individual parishes
- Cllr Rushworth also advised that he had some funding available still – Cllr A Heard will check with local nursery to see if they are in need of anything.
- Grass cutting – to add to next month's agenda.

2018 05 01

SHEET 2 OF 9TH MAY MEETING

- Hawksland planning application. Cllr P Hammett, Cllr S Rushworth and the applicant will attend the Planning Committee meeting to speak in support of this application

Resignation

A letter has been received by the Council from Cllr Claire Carter, tendering her resignation as she no longer lives in the Parish. The Parish Council are grateful to Mrs Carter for the work she has put in whilst serving on the Council and we wish her well in any future endeavours. Clerk to contact Cornwall Council to notify them of the vacancy.

Planning**Planning Approvals:**

- PA18/02939 Broadview, Trevear Farm. Non material amendment.. Approved
- PA17/11645 Land SE of Field Cottage. New dwelling. Approved

Planning Refusals: None

Planning Appeals: None

Planning Enforcement: None

Planning Applications:

PA18/03903 Mrs Watson Chygernyk, Trenance Road. To support the application for the stripping, repairing and replacement of the roof chimneys and windows of a listed building. (Case Officer: S Dunn) Mr G Henwood proposed support, Mrs K Hawkins seconded. All in favour.

Highways Issues

Halfway House Corner - there have been several accidents within the last month in this area, maybe due to camber of the road, frost in the area. Cllr Rushworth has been in contact with the portfolio holder and they have been in contact with the police about this spot.

Consider the suggestion of having a Road Crossing in the Village/Road Highways Scheme

Cllr D Heard proposed and Cllr C Ivins seconded to apply for the funding from the Highways Scheme for the village – all in favour. Cllr A Heard proposed and Cllr D Heard seconded for the Chair and Clerk to meet with Cllr Rushworth to complete the application form.

It was also mentioned that there may be a need for yellow lines in an area in the Village. Cllr Rushworth left the meeting.

Recreation Ground

Nothing to report

The St Issey Village Hall and Little Petherick Village Hall

Cllr A Heard gave an update on the disabled access for St Issey Village Hall. It was agreed that a letter should be sent to TPS Groundworks to thank them for completing the project. Clerk to action.

Repairs and Maintenance

The Grass cutting at Sentry Close – to be added to next month's agenda.

It was agreed to send a letter of thanks to Waverley Gardeners as the village is looking very nice and tidy. Clerk to action.

2018 05 02

SHEET 3 OF 9TH MAY MEETING**Contributions and Community Projects**

Request received for a s137 donation for Trenance Road Churchyard towards the grass cutting. It was proposed By Cllr J Carhart and seconded by Cllr C Ivins to give a donation of £300. Cllr S Sleep proposed an amended amount of £200 and Cllr K Hawkins seconded. Voting took place on both proposals. 5 were in favour of the amended amount of £200 so this was carried.

Correspondence received giving details of medals available to purchase to commemorate the Royal Wedding. It was proposed by Cllr K Hawkins and seconded by Cllr J Carhart to take no action at this time. All in favour.

Data Protection

The new data protection rules will come into force on 25th May. Cllr K Hawkins proposed and Cllr G Henwood seconded for the clerk to take on the role of Data Protection Officer with a Parish Council committee to take on the role of Data Controller. We are awaiting further guidance and a set of procedures to be provided by Cornwall Council/CALC shortly.

Finance and earmarked reserves:

1. Internal Auditors report – Cllr K Hawkins proposed and Cllr G Henwood seconded to put the internal auditors recommendations in place. All in favour
2. Annual Governance Statement Cllr D Heard proposed that the Council agree adopt and sign, Cllr S Sleep seconded all in favour. Chairman and clerk signed and dated the form. Minute ref to be added.
3. Annual Return Cllr K Hawkins proposed that the Council agree, adopt and sign, Cllr S Sleep seconded all in favour. Chairman and clerk signed and dated the form. Minute ref to be added.
4. Certificate of Exemption. The Chairman read out the details. Cllr A Heard proposed agree adopt and sign. Cllr D Heard seconded, all in favour. Chairman and clerk signed and dated the form.
5. Insurance for 2018/19 It was agreed to go with the quote from Zurich. Cllr A Heard proposed, Cllr K Hawkins seconded. All in favour.

£68.75 - HMRC Tax on April's wages

£275.00 – J Wilson – Clerk's April wages

£125.00 – Hudson's Accounting – internal audit

£144.59 – J Wilson – expenses for April including website costs.

£498.56 – Zurich Insurance 2018/19

£27.00 – CALC Ltd – GDPR Training course

£200.00 – s137 donation to Trenance Churchyard

Cllr D Heard proposed and Cllr S Sleep seconded sign all cheques, all in favour

Signing of forms for additional cheque signatory. Cllr P Hammett and Cllr D Heard signed.

Review and adopt Standing Orders, Finance Regulations, Internal Controls and Risk Assessments

To be postponed and added to next month's agenda.

Institute

To add to next month's agenda.

2018 05 03

SHEET 4 OF 9TH MAY MEETING

Correspondence:

Mobile Post office – now running

Grantscape – funding – small amount left. Deadline is 6th June for applications

News/Items for the next agenda:

1. The Fort – correspondence and request for information received regarding the Fort and the footpath in that area. This was discussed and the wording for the form was agreed. Clerk to forward before the deadline.
2. Flytipping in Tregonce / Benuick Clerk to report.

There being no further business the meeting was closed at 9.43pm

Chairman:

Date: 13th June 2018

2018 05 04
