

MINUTES OF THE ST ISSEY PARISH COUNCIL MEETING HELD IN ST ISSEY VILLAGE HALL AT 7.30PM ON WEDNESDAY 21st JUNE 2017.

Present: Mr P Hammett (Chairman), Mr D Heard (Vice-Chair), Mrs A. Heard, Mr J. Carhart, Mrs C Carter, Mr E Ballard, Mr C Ivins, Mr G Henwood, Mrs K Hawkins, Cllr S Rushworth, Miss J. Wilson (Clerk) and Mr Dan Mitchell (Planning Officer). No Parishioners attended.

The Chairman thanked the previous Chair for all her hard work and for all she has done for the Parish whilst in office. He also thanked the previous Vice-Chair for the work he had done and also for his support of the Chair throughout their term in office. He then thanked Mr C Ivins, Mrs C Carter and Mr E Ballard for attending the planning training that was held in Bodmin on 14th June.

Police Report:

Not available

Apologies:

Mrs S Sleep.

Declaration of Interests in Items on the Agenda:

Mr P Hammett declared his interest in Planning Application PA17/01765.

Mrs K Hawkins, Mr P Hammett and Mr Ed Ballard declared their interest in Planning Application PA17/04883.

Mr P Hammett declared his interest in Planning Application PA17/05501.

Mr D Heard, Mr P Hammett and Mrs K Hawkins declared their interest in planning application PA17/00742/PREAPP.

It was proposed by Mrs A Heard, and seconded by Mrs K Hawkins, to bring forward the planning item on the agenda, re Planning Application PA17/04883, to be the first item for consideration after the Public Participation section. All in favour.

Matters Arising:

There is still a problem with running water across the road at Trenance, despite being reported. Clerk to contact SWW to inform them of the running water and possible broken drain.

Broken sign in St Issey – to be reported again.

Computer ordered – no further news from Mr Powell.

The minutes of the meeting held on the 17th May were approved, and signed by Mr P Hammett as a true record of the meeting.

Public Participation:

Cllr Steve Rushworth introduced himself and gave a brief summary of who he is, where he's from, what he will be doing as the representative of this area. He will be attending the Parish Council monthly meetings on a regular basis and can take any issues to Cornwall Council to ensure the Parish Council's issues are heard at County Council level.

He gave a brief outline of the electoral review panel, and also mentioned the Community Chest which will be available again this year, any group requiring this funding should put their request in via Cllr Rushworth,

The Chair thanked Cllr Rushworth for attending and for his support in any issues we feel need to be addressed.

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SHEET 2 OF 21ST JUNE MEETING**Planning Application PA17/04883:**

Mr Dan Mitchell, planning officer had kindly attended the meeting re Planning Application PA17/04883. He gave a comprehensive description of the Planning application, including some of the history of the site in relation to the amendment that this application related to. He confirmed that Plot 10 was to be amended and explained the amendment (the improved layout/reduced windows/obscured glass) re the privacy which had been an issue for some of the neighbouring residents.

Letters had been received regarding this application. One letter of objection from a parishioner and a reply to this letter from the applicant were readout at the meeting.

Discussion, plus questions and answers from the planning officer, took place, with some comments raised as follows: this was a sustainable, economic development, covering local need: more garden space and parking for the affordable apartments would have been preferable; the access road has been completed at some cost ensuring safer access onto the A389; it was suggested that it might have been more suitable to have the houses as affordable and the apartments as open market; The amendment to plot 10 has addressed the issues of privacy raised in the earlier objection letter.

Mr J Carhart proposed support with the condition that the amendment to Plot 10 as described by Mr Dan Mitchell, planning officer for this application, is carried out, Mr E Ballard seconded, majority in favour. Mr Dan Mitchell then left the meeting and the Chair thanked him for attending.

Highways Issues

Water on road by Penrose. Clerk to contact Highways

Hedge by Little Petherick Church to be cut.

Hillside Trevance – blocked drains. To be reported to SWW.

Gas problem by Ponderosa. Mr G Henwood has reported it.

Recreation Ground

No further updates

St Issey Village Hall and Little Petherick Village Hall

Work re the new entrance at St Issey Village Hall is still progressing, although should have been completed 11 weeks ago. Awaiting arrival of doors and windows.. Nothing to report on Little Petherick Village Hall.

Repairs and Maintenance

Sentry Close grass cutting - Cornwall Council carry out the grass cutting and it leaves the area in an untidy state. Cllr Rushworth to take up this problem with Cornwall Council.

Contributions and Community Projects

Planting the flower tubs – Mrs A Heard proposed a contribution of £80. Mr J Carhart seconded, all in favour. The grass cutting at the Trenance Road Free Church Cemetery – Mr J Carhart proposed contribution of £300 Mrs K Hawkins seconded, all in favour.

Steps leading into the closed churchyard – Mr K Roseveare has agreed that he could carry out this work and complete in a day for £120. Add to July agenda.

Sentry Close – housing allocation - request for more input from the Parish Council on how the allocation is carried out. Cllr Rushworth to take this up with Cornwall Council.

Funday – meeting next Wednesday but if there are no offers of help it is likely that this event will be cancelled this year.

Finance and earmarked reserves

Signing of cheques:

£15.00 – St Issey Village Hall – Hire of Hall

£406.00 Mr K Roseveare – Repairs to Hand rails

£266.12 – J Wilson – Clerk's May wages

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SHEET 3 OF 21ST JUNE MEETING

Signing of Cheques (continued):

£67.20 – HMRC – Tax on wages

£52.05 – J Wilson – Clerk's May expenses

£10.00 – St Issey Church - Hire of the Osbourne Room

£300 – Trenance Road Free Church Cemetery – Contribution towards the Grass Cutting.

£80.00 – Mrs B Wright – contribution towards the planting of the flower tubs at the entrance to the village.

Mrs K Hawkins proposed and Mrs A Heard seconded to agree the signing of cheques. All in favour.

Review Standing Orders, Financial Regulations and Internal Controls

Re Financial regulations: Mrs C Carter proposed, Mrs A Heard seconded to amend Section 3 ie the amount to be approved by the Council : amended from £1000 to £200; and also to include the salaries paragraph. It was proposed and agreed to postpone consideration and adoption of these procedures until the next meeting, to allow all the Councillors enough time to read through and consider any amendments required.

Risk Assessments

Reviewed as follows:

- Bus Shelters – Old St Issey Bus Shelter – base is cracked – clerk to check if this covered by the insurance. Trewince bus shelter – checked by Mrs K Hawkins and is fine. Remaining bus shelters to be checked and Councillors to report back at July meeting.
- Notice Boards – Bus Shelter Noticeboard – Checked by Mrs A Heard and it is fine, St Issey Noticeboard – Checked by Mrs A Heard and it is fine. Signed off by Mrs Heard
- Embezzlement of funds. 2 signatures required on all cheques, PO system now in place, no cash held. Budget prepared.
- Adequate funds for Projects. Annual budget in place.
- Code of Conduct Forms / declaration of interests The forms are checked annually. New forms were completed by each councilor after the election in 2.017. Declaration of interests are written in the declaration of interest book at each meeting and the book is signed. Interests are also recorded in the minutes. Signed off by Chairman
- Footpaths – these are checked annually by the contractor and the list of repairs required (ie for items not covered by the Parish Council's remit and therefore the responsibility of Cornwall Council access team) is sent to the clerk and then sent on to Cornwall Council for action by the ranger/relevant department at Cornwall Council. Clerk to check All are fine with contractor.
- Churchyard – Headstones – checked for stability by Councillors on a regular basis. Mr G Henwood checked them in May 2017 – all were fine. Signed off by Mr Henwood. Steps have been painted with non slip paint but require further attention which is currently being organized (Mr Roseveare will be carrying out the work within the next few weeks)

Institute : No further updates.

Correspondence:

Open Spaces – AGM and Summer booklet

Cornwall Council - Free Summer Legal Event 11th July – Mrs K Hawkins has said she may be able to go, Mr P Hammett will also attend.

Cornwall Council - Consultations on 1. Cornwall Site Allocations Development Plan Document Submission Consultation and 2. Electoral Review of Cornwall (no of County Councillors Cornwall should have).

CALC – Appraisal Performance training available for Councillors - £50 per delegate.

Cornwall Council - Home Library Service – delivery is available to your door if required, This service requires volunteers.

Cruse Bereavement- Invitation to their AGM – Monday 17th July 7.30pm, New County Hall Truro

Harbour Commissioners Agenda and minutes.

Road Closure Churchtown, St Issey 27th July to 1st August 8.30am to 4.30pm, by Wales and West Utilities.

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SHEET 4 OF 21ST JUNE MEETING

Planning

Planning Approvals:

None

Planning Refusals:

None

Planning Appeals:

None

Planning Other:

Trewince – Use of field in SE corner, possible increase in site size. Cllr Steve Rushworth will raise this issue with the relevant planning dept. and report back at a later date.

Planning Applications:

The councillors had all checked the planning applications to be considered and had signed the Declaration of Interest book where required.

1. PA17/04436 Tredougan House, Tregonce, Access to Tregonce, St Issey, Wadebridge PL27 7QJ. Two roof lights to front (East) elevation. Mrs K Hawkins proposed support, Mr G Henwood seconded, all in favour.
2. PA17/04705 4 The Old Dairy, Lower Halwyn, Access to Lower Halwyn, St Issey, PL27 7QJ. Removal of condition 3 (holiday occupancy) of application reference no 6/83/2708/OOP ISY 212 dated 3rd January 1983. Mr J Carhart proposed support, Mrs K Hawkins seconded, all in favour.
3. PA17/01765 Carthew Farm, Access to Carthew Farm, St Issey, St Issey, Wadebridge, PL27 7RQ. Demolition of Barn used as garage and construction of new garage with art studio/hobby room. Mrs K Hawkins proposed support. Mr C Ivins seconded, all in favour.
4. PA17/04883 Mr R Barrett, Copper Beech Grove, St Issey, Wadebridge. Revision to approved site layout to (PA1203118) to provide 7 open market dwellings (Plots 1-7) 8x2 bed apartments (affordable units) and service building. Supported – see page 1 of minutes.
5. PA17/04746 The Byre, Lower Halwyn, St Issey, Wadebridge PL27 7QL. Application for removal of condition 3 (occupancy restriction) in respect of application E1/83/2708/OOP. Mrs A Heard proposed support. Seconded by Mr G Henwood, all in favour.
6. PA17/05501 Mr R Symons, Trevear Farm, St Issey. Change of use of a building to a dwelling. It was agreed that a site visit should be requested. Clerk to contact the planning officer, Mr Peter Gregory.
7. PA17/00742/PREAPP Mr D Jonas, Land West of Trenance Cottage, Trenance Road, St Issey Wadebridge, Cornwall. Pre application advice for the construction of 4 new dwellings. Comments can be submitted – the Councillors agreed that they are all in favour of this and would support an application if it were to come before the Parish Council for consideration.

News/Items for the next agenda:

1. Review Standing Orders, Financial Regulations, Internal Controls and Risk Assessments.
2. Trewince
3. Grass cutting and housing allocation at Sentry Close
4. Clerk's salary review.

There being no further business the meeting was closed at 9.32pm

Chairman:

Date: 12th July, 2017

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