

**MINUTES OF THE ST ISSEY PARISH COUNCIL MEETING HELD IN ST ISSEY VILLAGE HALL AT  
7.30PM ON WEDNESDAY 11<sup>TH</sup> MAY 2016.**

**Present:** Mrs A. Heard (Chair), Mr J. Carhart (Vice-chair), Mrs N Carhart, Mrs K Hawkins, Mrs R Hore, Mr P Hammett, Mr D Heard, Mrs S Sleep, Miss J. Wilson (Clerk), 2 parishioners (Mr Day and Mrs Wright)

**AGM:**

The following election of officers took place:

**Election of Officers:**

**Chair:** Mrs A Heard Proposed by Mrs N Carhart, seconded by Mrs K Hawkins, all in favour.

**Vice Chair:** Mr J Carhart Proposed by Mrs K Hawkins, seconded by Mrs R Hore, all in favour.

**Village Hall Rep:** Mrs N Carhart Proposed by Mrs A Heard. Seconded by Mrs K Hawkins, all in favour

**Camel Trail Rep:** Mr J Carhart Proposed by Mr P Hammett, seconded by Mr D Heard, all in favour.

**Community Assoc Management Committee Rep:** Mrs N Carhart Proposed by Mrs K Hawkins, seconded by Mrs R Hore, all in favour.

**Harbour Commissioners Reps:** Mr J Carhart and Mr P Hammett. Proposed by Mrs K Hawkins, seconded by Mrs S Sleep, all in favour.

**Play Park Rep:** Mrs K Hawkins. Proposed by Mrs N Carhart, seconded by Mrs R Hore. All in favour.

**Apologies:** Mr G. Henwood, Mr A Brewer, Cllr Jeremy Rowe

**Declaration of Interests in Items on the Agenda:** the Councillors declared their interests in the following:

Application PA16/02243 - Mrs Hawkins declared her interest

Application PA16/03099 Mrs K Hawkins, Mr J Carhart, Mrs Sleep & Mr P Hammett declared their interests

Application PA16/02667 – Mrs K Hawkins, Mr D Heard & Mr P Hammett all declared their interests

**Police Report:** None

**Matters Arising:**

1. Discussion took place regarding the constitution re The St Issey Village Hall Committee – Mrs Carhart queried whether or not, as Parish Council Representative, she was allowed to vote. Mr D Heard to check the constitution and let the Chair know
2. Mr P Hammett reported on the Carthew Trust – the Trust would like to help youngsters and suggested Mrs Hawkins would be a suitable candidate. Mrs N Carhart proposed and Mrs R Hore seconded to nominate Mrs Hawkins. All agreed.
3. Speedvisor is in place. Report requested for the Parish Council once it is complete. Clerk had contacted PCSO Wherry to arrange this.
4. Pothole – many are currently being repaired – list available in the local press
5. Mr Merrick is currently looking into the lease renewal documents from The Glebe and also the Lightsource agreement.
6. Clerk to contact Cornwall Council legal team for their views on the Light source document.
7. Clerk to contact Mr Roseveare regarding the fence repairs to ensure it is completed on a like for like basis and before the street party on the 12<sup>th</sup> June.
8. Institute – still ongoing.

The minutes of the meeting held on the 13<sup>th</sup> April were approved, and signed by Mrs A Heard as a true record of the meeting.

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## **SHEET 2 OF 11<sup>th</sup> MAY MEETING**

### **Public Participation:**

Mrs Brenda Wright spoke on behalf of the St Issey in Bloom group to give an informative update: – the next judging date will be 25<sup>th</sup> July at 9.00am; the group is revamping the square in Sentry close; the group will receive help towards the cost of the planting to the tune of £500 from RHS.

Mr Day mentioned that there is a group of subcontractors around pretending to be from Cormac – please be aware of this.

Re the Queen's birthday celebrations, the St Issey in Bloom group will supply the squash. It will be around the area by the school, around the roundabout, tables will be put out. Suggested that everyone bring a plate. Another meeting to be held on Monday 16<sup>th</sup> May, venue to be confirmed, to finalise details.

### **Change of date of next meeting**

It was agreed that the date of the next meeting should be amended to Wednesday 1<sup>st</sup> June to avoid clashing with the Royal Cornwall Show.

### **Openreach and concerns over number of poles**

There were concerns but these have been addressed - poles can now be shared between companies & BT.

### **Licenses for food sellers on the Camel Trail**

Mr P Hammett will contact Mr Simon Garner regarding this

### **Highways Issues**

None

### **Recreation Ground**

A copy of the full lease (Heads of Terms received earlier this year) for the Recreation Ground received from Solicitors acting for the Glebe. Postponed and now to be considered fully at the June meeting

### **St Issey Village Hall and Little Petherick Village Hall**

Letter to be sent to Helen Warner as requested in support of their request for funding.

### **Repairs and Maintenance**

1. Agency agreement signed by the Chair.
2. Complaint received re the footpaths being too muddy to walk but should be ok now fields are planted.

### **Contributions and Community Projects**

Bus stops – Clerk to contact the company for any updates - ongoing.

No information available yet on the Free Church Cemetery.

Queens Birthday – meetings organised.

Donation towards maintenance of Little Petherick churchyard – proposed and seconded for £500. Proposed and seconded for £400 But both rescinded as not enough information provided to make a decision. To be reconsidered at June meeting.

### **Finance and earmarked reserves**

1. Proposed by Mr P Hammett, seconded by Mrs S Sleep, all agreed to approve & adopt the accounts. Internal auditors comments reviewed and accepted. Accounts signed & dated by the Chairman & Clerk
2. It was agreed to postpone the review of Risk Assessments, Standing Orders, Internal Controls/Financial regulations to the June meeting.
3. It was agreed to review Declaration of Interest forms at June meeting
4. Insurance renewal: Mr J Carhart proposed, Mr D Heard seconded to accept the insurance renewal of £444.53 All in favour.
5. Also agreed to Clerks salary and expenses cheque of £323.23

### **The St Issey Men's Institute**

No further updates

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**SHEET 3 OF 11<sup>th</sup> MAY MEETING****Correspondence:**

- Padstow Harbour Commissioners
- Helen Warner - correspondence requesting letter of support – Mrs K Hawkins proposed and Mr P Hammett seconded to write – All in favour
- Multi Academy Trust – consultation re schools – it was confirmed that the church ethos of St Issey School will be upheld.

**Planning****Planning Approvals:** None**Planning Refusals:** None.**Planning Applications:**

1. PA16/03045 Mr and Mrs Ambrose-Hunt The Dreyhouse, Higher Halwyn, St Issey, Wadebridge. Removal of condition 5 (holiday occupancy) in relation to The Dreyhouse of E1/2002/2610 – change of use/conversion of redundant farm buildings into units of holiday accommodation. Mr P Hammett proposed support, Mrs N Carhart seconded. All in favour.
2. PA16/02911 Mr and Mrs Dave Eales Woodend, Tregonce, St Issey Wadebridge. Erection of extensions at ground and first floor levels. Mrs K Hawkins proposed support, Mr P Hammett seconded, all in favour.

Mrs K Hawkins declared her interest in the following application

3. PA16/02243 Mr Michael Day, New Trevibban Farm Road, Road from Trenouth Lane to Dark Lane, Tredinnick, Wadebridge. New farm office with 'residential' basement parking. Mr D Heard propose support, Mr P Hammett seconded. Majority in favour.

Mrs K Hawkins, Mr P Hammett and Mr D Heard declared their interests in the following application.

4. PA16/02667 Mrs Claire Jonas, Trenance Farmhouse, Trenance Road, St Issey. Construct a block of 4 stables and tack room Mrs N Carhart proposed support, Mrs R Hore seconded, majority in favour.

Mrs K Hawkins, Mr P Hammett, Mrs Sue Sleep and Mr J Carhart declared their interests in the following application, and Mrs K Hawkins left the room.

5. PA16/03099 Mr and Mrs Jim West, Halfway House Inn, St Issey, Wadebridge. Proposed garage/store. Mr D Heard proposed support, Mrs N Carhart seconded, majority in favour.

Mrs K Hawkins rejoined the meeting.

6. Update on Camel Creek development: The application is currently undertaking further ecological survey work and updating various assessments in response to issues raised by consultees. The last survey is due at the end of June. The Cornwall Council will reconsult once the new information is submitted. The application requires Strategic Committee determination - the Parish Council will be notified beforehand to enable it to register to speak.

**News/Items for the next agenda:**

1. Several items postponed to the June agenda.

Mrs N Carhart proposed and Mr D Heard seconded to go into committee :

- It was resolved to contact Mr A Brewer and thank him for his many years of valued service to the Council, and notify Cornwall Council of the vacancy.

There being no further business the meeting was closed at 9.50pm

Chairman:

Date: 1<sup>st</sup> June 2016

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