

**MINUTES OF THE ST ISSEY PARISH COUNCIL MEETING HELD IN LITTLE PETHERICK VILLAGE HALL AT 7.30PM ON MONDAY 14<sup>th</sup> MARCH 2022.**

**Present:** Cllrs P Hammett (Chairman), J Carhart (Vice-Chairman, N Carhart, E Ballard, S Sleep, K Hawkins, Miss J. Wilson (Clerk).

**045/22 Apologies:**

Cllrs D Heard, A Heard, C Ivins, G Henwood. County Cllr S Rushworth.

**046/22 Declaration of Interests in Items on the Agenda**

Cllr P Hammett declared an interest in PA22/01796.

**047/22 Matters Arising from the minutes of the meeting held on 14<sup>th</sup> February 2022**

1. Potholes by Journeys End have been done.
2. The Lease for the Recreation Ground has been passed to Merricks and Savills have been notified of this.

**048/22 Signing of minutes**

The minutes of the meeting held on the 14<sup>th</sup> February 2022 were approved as a true record of the meeting and signed by the Chairman.

**049/22 Public Participation**

None.

**050/22 County Councillor's Report:**

None.

**Planning**

**051/22 Planning Decisions:**

The Chairman read out the planning decisions for this month as follows:

PA21/12426 Land West Of Treveore St Issey Wadebridge Cornwall PL27 7QH. Change of use from studio to unfettered dwelling. **Withdrawn**

PA21/11268 Blable House Blable Lane St Issey Wadebridge Cornwall PL27 7RF. Listed Building Consent for the re-positioning of the conservatory/sun room and addition of utility room and minor alterations.

**Approved**

PA21/09787 Blable House Blable Lane St Issey Wadebridge PL27 7RF. Variation of Condition 2 (approved plans) of Decision No. PA19/06648 (dated 25th September 2019) for the replacement of conservatory with sunroom, replacement of porch and minor alterations to the external finishes of the 20th century extension.

**Approved.**

**052/22 Planning Applications:**

(i) PA22/02119 Bridge House St Issey Hill Little Petherick Wadebridge Cornwall PL27 7QT. Works to trees in a Conservation Area, namely, T1 Ash - fell due to extensive die back. (Case officer G Old) Cllr N Carhart proposed and Cllr E Ballard seconded to take down the trees and replace them as it is a Conservation area. Majority in favour.

Cllr P Hammett left the room and Cllr J Carhart took the chair.

(ii) PA22/01796 Land East Of Little Owls Barn Trenance Road St Issey Wadebridge Cornwall PL27 7QX. Demolition of derelict barn and construction of a new three bedroom detached house and associated vehicle parking without compliance with Condition 2 of decision notice PA19/00787 dated 04.06.2019. (Case officer M Arnold) Cllr Ballard proposed support, Cllr K Hawkins seconded. Three in favour of support one against. Proposal carried. Cllr P Hammett returned to the meeting and took the chair.

(iii) PA22/01692 Higher Mellingey Mellingey Road St Issey Wadebridge Cornwall PL27 7QU. Prior approval for the conversion of barn to dwelling. (Case officer S Hewitt) Cllr K Hawkins proposed support, Cllr N Carhart seconded, all in favour.

(iv) PA22/01522 Penrose Farm Access To Penrose Farm St Issey Wadebridge Cornwall PL27 7RJ. Rear and side extensions, internal alterations to facilitate carer accommodation and accessible provisions (including lift). (Case officer F Catlin) Cllr N Carhart proposed support, Cllr K Hawkins seconded, all in favour.

(v) PA22/01296 Blable House Blable Lane St Issey Wadebridge Cornwall PL27 7RF. Submission of details to discharge condition 3 in respect of decision notice PA21/11268 dated 08.02.2022. (Case officer G Old) Cllr K Hawkins proposed support, Cllr P Hammett seconded, all in favour.

(vi) PA22/01339 7 Gardeners Way St Issey Wadebridge Cornwall PL27 7RN. To revoke the original Section 52 agreement dated 12.10.90 and replace with the new Section 106 agreement, based on the single dwelling template in order to fulfil lender requirements for 7 Gardeners Way in St Issey (Case officer E Ball) Cllr J Carhart proposed support, Cllr N Carhart seconded, all in favour.

(vii) PA22/01182 Sunny Corner Church Town St Issey Wadebridge Cornwall PL27 7QB. Change of Use for an existing holiday let to full residential status. (Case officer S Fuller) Cllr P Hammett proposed support, Cllr E Ballard seconded, all in favour.

(viii) PA22/02460 Bridge House, St Issey. Works to trees in a conservation area T1-Ash fell and T2-Ash fell. All agreed that the trees should be taken down and replaced as this is a conservation area.

(ix) PA22/02485 Saddlers Wadebridge. Western Power Distribution to erect a lazy leg pole beside pole 43D124 to support a new pole mounted transformer. Existing transformer sited on pole 43D124A will be dismantled along with overhead span between the 2 aforementioned poles and staywire on pole 43D124A. Underground LV and HV cable to be installed. Cllr P Hammett proposed support, Cllr S Sleep seconded, all in favour.

#### **053/22 Platinum Jubilee**

It was suggested that some of the residents would prefer a tea party rather than the BBQ. Cllr C Ivins set up the subcommittee and the tea party has been organised. Times have been provisionally set at 7.30 for the BBQ on Thursday 2<sup>nd</sup> June, with the Beacon being lit at 9.15pm. The Council needs to register the beacon with Bruno Peeke, so it is included on the national list. Clerk to check with Cllr Ivins if this has been done.

The trees have been delivered to the school for the children The school wanted to provide a hedge so some of the Parish Council's hawthorn and blackthorn trees can be used for that and the children will each receive a tree (not hawthorn or blackthorn) to plant. Reminder: if people haven't given their children's names to Cllr Avril Heard then can they please give either Cllr A Heard or the Parish Council the names as soon as possible please so that they can be sure their child receives a tree.

#### **054/22 Recreation Ground**

The Lights: nothing received yet regarding the replacement lights.

The lease: still nothing further from Savills

#### **055/22 Contributions and Community Projects**

Cllr C Ivins had agreed to look into this. To be carried over to the April meeting.

#### **056/22 Highways**

It was agreed that it would be useful if the information on how to report potholes could be publicized. An article covering this is to be sent to the Comma for the next issue.

Road closures:

1. Winnards Perch 14<sup>th</sup> to 19<sup>th</sup> March – Patching Work
2. St Issey Hill 25<sup>th</sup> April – Sunbelt rentals/Openreach

The Highways Schemes initiative for 2022 is open now and has accepted EOI's – St Issey PC has put forward a scheme to install a roundabout at the junction of the A389 at Highlanes.

**057/22 Repairs and Maintenance.**

Two Agency Agreements for 22/23 have been received. – one for £144.67 for the verges and one for £1043.08 for Sentry Close. Cllr N Carhart proposed acceptance of these agreements, Cllr S Sleep seconded and all agreed. Cllr P Hammett signed both agreements and these will be returned to Cornwall Council.

**058/22 Village Halls**

Nothing to report.

**059/22 Recommendations from the Internal Audit**

It was proposed by Cllr K Hawkins, seconded by Cllr N Carhart and agreed by all that the following should be adopted as recommended by the internal audit report for 21/22 (Clerk to action)

- A Health and Safety policy - adopted
- : The GDPR policy - adopted
- The Reserves policy – adopted

It was proposed by Cllr S Sleep, seconded by Cllr N Carhart and agreed by all that the Clerk's contract of Employment be ratified, all agreed.

**060/22 Review the Risk Assessment schedule**

The Risk Assessment Schedule was reviewed – Cllrs will each look into an item on the schedule and report back at the April meeting - the following was agreed:

- Cllr J Carhart – Recreation Ground ie fence
- Cllr N Carhart – St Issey Bus shelters, St Issey notice boards
- Cllr C Ivins – Trewince Bus Shelter
- Cllr P Hammett – Highlanes Bus shelters
- Cllrs N Carhart and J Carhart – the Churchyard – walls/steps/gravestones/gates/war memorial/paths
- Mr R Cowling has already checked the footpaths and there was nothing that needed repairing this year.
- Code of Conduct – everyone has had the link to be able to watch the training on-line.
- The internal auditors will check internal controls.

**061/22 Consider whether to update the Standing Orders and Financial Regulations to latest model documents provided by NALC ie 2018 Model Standing Orders and 2019 Financial Regulations.**

It was proposed by Cllr N Carhart and seconded by Cllr E Ballard that the Parish Council should adopt the latest Model Standing Orders and Model Financial regulations as provided by CALC on their website. All in favour. Clerk to action

**062/22 Consider the viability of implementing an NDP to preserve local affordable homes and limit holiday homes in the Parish.**

Three parishioners have expressed an interest in being involved in this project and five Councillors have agreed to be involved – they are Cllrs K Hawkins, N Carhart, C Ivins, P Hammett and E Ballard. This will be added to the April agenda.

The clerk had contacted Carolyn May to enquire if she would be willing to assist in producing the NDP and provide guidance to the working group. She has agreed to do this, rate to be provided when she comes to the meeting in August. Between now and then she suggests the Councillors and volunteer parishioners get together to decide on the framework for the NDP and the issues that you want it to cover. Volunteers are G Hawkins, K Martyn, A Chadwick. Monday will be the best evening for meeting.

**Finance**

**063/22 Signing of cheques.**

Payments of £777.17 were made up as follows:

£100.00 - Cornwall Air Ambulance – s137

£344.00 – J Wilson – wages

£40.50 - J Wilson - expenses

£20.00 – Little Petherick Village Hall – Hire of hall Feb and March.

The Net Balance in the Cash book as at 28<sup>th</sup> February stands at £36,031.73. The figure for the Earmarked reserves is £27,796.51 Cllr N Carhart proposed, and Cllr E Ballard seconded to sign the cheques. All agreed.

**064/22 Correspondence**

The following items of correspondence had been received:

- Information from Cornwall Council on the heightened risk to websites and emails via cyber threats in recent weeks. A check has been carried out by Seadog IT to see how compliant and the St Issey website is and carry out a risk assessment on emails/website - eg is recommended that councillors do not use their personal emails for council business. It was proposed and agreed to request a costing of the proposal to set up a new compliant ".gov.uk|" website and provide councillors with dedicated email addresses. All in favour.
- Letter received from Amanda Pennington re the Friends of Wadebridge Leisure Centre CIC, requesting a letter of support from the Parish Council saying we are supportive of their endeavour. It was proposed and agreed that we do this.
- Mevagissy Parish Council Housing Manifesto – received from Mevagissy PC with a request that we consider taking appropriate action ourselves. This can be considered at the NDP meetings going forward.
- Ukraine update from CC and CALC – to note that donations under s137 can't be made to charities sending funds to Ukraine as s137 an only support those charities that support people within the parish.
- Posters for Children's Hospice South West – for their fun run on 18<sup>th</sup> June.
- CALC training and development bulletin.
- Letter from Parishioner regarding PA21/12426
- Copy of slide presentation made by the Nature Recovery Team.

**065/22 Footpaths**

Nothing to report.

**066/22 Institute**

It has been reported that the Institute is in need of new committee members should anyone be interested.

**067/22 Items for next time's agenda**

1. NDP
2. Jubilee Celebrations / trees for the Jubilee
3. Flagpole
4. Churchwall and Church Steps
5. Motor bikes on Tredinnick Downs.

The meeting closed at 9:27pm

Chairman:

Date: 11<sup>th</sup> April 2022