

**MINUTES OF THE ST ISSEY PARISH COUNCIL MEETING HELD IN ST ISSEY VILLAGE HALL AT 7.30PM ON WEDNESDAY 12<sup>TH</sup> JULY 2017.**

**Present:** Mr P Hammett (Chairman), Mrs A. Heard, Mr J. Carhart, Mrs C Carter, Mr E Ballard, Mr C Ivins, Mr G Henwood, Mrs K Hawkins, Mrs S Sleep, Cllr S Rushworth, Miss J. Wilson (Clerk) and 1 Parishioner.

**Police Report:**

Not available

**Apologies:**

Mr D Heard.

**Declaration of Interests in Items on the Agenda:**

Mr P Hammett declared an interest in Planning Application PA17/05501, PA17/05685 and PA17/06068.

Mrs K Hawkins declared an interest in Planning Application PA17/05078.

Mrs S Sleep declared an interest in Planning Application PA17/05078.

Mr G Henwood declared an interest in Planning Application PA17/05685

Mr J Carhart declared an interest in Planning Application PA17/05826

**Matters Arising:**

There is still a problem with running water across the road at Trevance, despite being reported. To be reported again.

Broken sign in St Issey – to be reported again, Cllr Rushworth agreed to report this.

Gas problem in St Issey – repaired.

Mr J Carhart queried the omission of Mr K Roseveare's proposed works to the steps in the churchyard. The amount quoted was below the £200 threshold as stated in the Standing Orders therefore I was agreed that this could go ahead. Mr J Carhart will notify Mr Roseveare that he can carry out the works.

The minutes of the meeting held on the 21<sup>st</sup> June 2017 were approved, and signed by Mr P Hammett as a true record of the meeting.

**Public Participation:**

Mr French introduced himself as the owner of Molesworth Manor and gave a brief description of why the change of use is being applied for, and invited any questions from the Councillors.

Cllr Steve Rushworth had looked into several issues that had been raised at the previous month's meeting as follows:

- Sentry Close grass cutting – Cllr Rushworth had met with Peter Mitchell and John James and they agreed to deal with this matter.
- Caravan Park – Cllr Rushworth has looked into this, but requires further information. Will report back next month.
- Boundary Commission – Cllr Rushworth gave a brief outline of what the voting relates to and explained that Cornwall Council had voted for 99 Councillors. The Boundary Commission had recommended 87.

**Consider the Consultation on the Electoral Review of Cornwall**

The Councillors discussed and considered the proposal regarding the Electoral Review. Mrs K Hawkins proposed to support the Boundary Commissions decision of 87. Mrs A Heard seconded. Majority in favour. Mr J Carhart abstained. Clerk to notify relevant authority of this decision.

It was agreed that no action would be taken on the consultation re Cornwall Site Allocation Development Plan Document as it was not relevant to the Parish Council.

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**SHEET 2 OF 12<sup>TH</sup> JULY MEETING****Highways Issues**

There are several potholes in Little Petherick- to be reported  
Potholes by Carthew Farm on the left hand side of the road heading to Wadebridge – to be reported.

**Recreation Ground**

It was reported that users of the Recreation Ground are being asked to leave on occasion. Mrs A Heard proposed and Mr C Ivins seconded that the Chairman speak to the relevant parties to find out if this is the case. 5 in favour, Mrs C Carter will accompany the Chairman.

**St Issey Village Hall and Little Petherick Village Hall**

St Issey Village Hall – Mr Henwood reported that the water connection is not yet ready  
Little Petherick Village Hall – Defibrillator – all in hand.

**Repairs and Maintenance**

Mr G Henwood proposed and Mrs A Heard seconded for Mr K Roseveare to carry out the works to the steps, the quote being £120. All in favour. Mr J Carhart will notify Mr Roseveare.

**Contributions and Community Projects**

Cllr Rushworth confirmed that only the housing authority can be involve in the decisions regarding allocation of social housing.

**Finance and earmarked reserves**

Signing of cheques:

£266.72 – J Wilson – Clerk's June wages

£66.60 – HMRC – Tax on June wages

£51.95 – J Wilson – Clerk's May expenses

£2039.00 – Waverley Gardeners - Maintenance

Mrs A Heard proposed and Mr G Henwood seconded to agree the signing of cheques. All in favour.

It was agreed to look into the signatories for the cheques. To be added to August agenda.

Grass cutting - it was agreed that Cllr Rushworth would look into how much the Parish Council could claim if they took on the grass cutting at Sentry Close. Mrs S Sleep passed on grateful thanks to the Parish Council from the Trenance Free Church cemetery for the donation. It was agreed that a letter of thanks should be sent to Mr R Cowling for taking on the grass cutting in Little Petherick church and for doing such a good job there.

The clerk left the room whilst discussion and agreement of the next item took place.

Review of clerk's salary – Mrs K Hawkins proposed and Mr C Ivins seconded to increase the salary by 3% to net annual pay of £3300. All in favour. The clerk returned to the meeting.

**Review Standing Orders, Financial Regulations and Internal Controls**

The updated Standing Orders, Financial Regulations and Internal Controls were agreed and adopted.  
Copies of each were signed by the Chair and dated.

**Risk Assessments :**

- Bus Shelters – Remaining Bus shelters checked by Mrs Heard, all ok.

All now signed off.

**Institute**

£10,000 received in funding from Denzil Downs Community Benefit Fund.

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**SHEET 3 OF 12<sup>TH</sup> JULY MEETING****Correspondence:**

Comment on planning application PA17/04883  
 Cornwall Council – Public Footpath Order  
 Cornwall Council Off Street Parking Consultation.  
 Community Network Panel – Notes  
 Grantscape – notification re funding.

**Planning****Planning Approvals:**

PA17/01751 Mr R Knight, The Barn Lower Halwyn. removal of condition 2 namely removal of holiday condition.

**Planning Refusals:**

None

**Planning Appeals:**

None

**Planning Other:**

Trewince – Cllr Rushworth has looked into it but is awaiting information..

**Planning Applications:**

The councillors had all checked the planning applications to be considered and had signed the Declaration of Interest book where required.

1. PA17/05501 Mr R Symons Trevear Farm St Issey. Change of use of a building to a dwelling. Mr G Henwood proposed support, Mrs K Hawkins seconded, all in favour.
2. PA17/05078 Mr Roberts, Blable Farm, Blable Lane, St Issey, Wadebridge PL27 7RF. Erection of building for general farm use for crop storage and cattle housing. Mrs A Heard proposed support, Mr G Henwood seconded, all in favour.
3. PA17/05685 Molesworth Manor, Tregonna Hill, Little Petherick, Wadebridge PL27 7QT. Change of use (reversion) of guest house to a dwelling. Mrs K Hawkins proposed support, Mrs A Heard seconded, all in favour.
4. PA17/05826 The Roundhouse, Higher Halwyn Farm, Access to Lower Halwyn, St Issey. Wadebridge PL27 7QL. Alterations to internal layout, proposed new balcony, alterations to rear “ Roundhouse” living room including raising floor level and replacement of roof to this aspect. Mr G Henwood proposed not to support. No seconder. Mrs K Hawkins proposed support, Mr C Ivins seconded, majority in favour. Mr J Carhart declared an interest.
5. PA17/01807/PREAPP Mr R Day, New Trevibban Farm, Tredinnick, Wadebridge. Preapplication advice for use of domestic planning for offices and garage to become a farm diversification project. An Accessible property for the severely disabled holiday market eg Help for Heroes. The Parish Council made no comment at this time.
6. PA17/06068 Mr S Hodgson, Coastal Spaces, East and West Houses, Land between Tregonna Cottage and Tregonna Farm, Tregonna Hill. Variation of condition2 (approved plans condition) in respect of decision PA16/08992 dated 24.11.16) Proposed demolition of garage and greenhouse and construction of two three bedroomed dwellings and associated works. Mr J Carhart proposed objection, Mrs A Heard seconded majority in favour. On grounds of overdevelopment of site, restricted access to the site, only one access point for 2 properties. Mr C Ivins abstained.

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**SHEET 4 OF 12<sup>TH</sup> JULY MEETING**

**News/Items for the next agenda:**

1. Road layout - by Ring o'Bells – why has it changed..
2. School signs

Mrs A Heard proposed or go into closed session, Mr G Henwood seconded, All in favour.

There being no further business the meeting was closed at 9.30pm

Chairman:

Date: 9<sup>th</sup> August, 2017

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