

**MINUTES OF THE ST ISSEY PARISH COUNCIL MEETING HELD IN ST ISSEY VILLAGE HALL AT
7.30PM ON MONDAY 13TH MAY 2019.**

Present: Cllrs P Hammett (Chairman), D Heard (Vice Chairman), A Heard, G Henwood, C Ivins, J Carhart, E Ballard, N Carhart, S Sleep, Miss J. Wilson (Clerk) and 2 parishioners.

AGM:

The following election of officers took place:

Election of Officers:

Chair: **Cllr P Hammett** Proposed by Cllr G Henwood, seconded by Cllr A Heard, all in favour.

Vice Chair: **Cllr D Heard** Proposed by Cllr S Sleep, seconded by Cllr A Heard, all in favour.

Camel Trail Rep: **Cllr J Carhart** Proposed by Cllr A Heard, seconded by Cllr G Henwood, all in favour.

Harbour Commissioners Reps: **Cllr J Carhart**. Proposed by Cllr P Hammett, seconded by Cllr G Henwood, all in favour.

Play Park Rep: **Cllr E Ballard**. Proposed by Cllr P Hammett, seconded by Cllr S Sleep. All in favour.

Monthly Parish Council Meeting

Apologies:

Cllr K Hawkins, County Cllr Steve Rushworth

Declaration of Interests in Items on the Agenda:

None

Matters Arising:

The quote has been received from Mr Roseveare for consideration later in the meeting.

The minutes of the meeting held on the 8th April 2019 were approved and signed by Mr P Hammett as a true record of the meeting.

Public Participation:

The applicants re the planning application for Burghettes gave a brief description of the application and why they hoped to achieve approval for the change to fully residential. The Chair thanked them for the information and for attending. The 2 parishioners then left the meeting.

Planning

Planning Approvals:

None

Planning Withdrawals:

None

Planning Other:

None

Planning Applications:

PA19/03166. Mr Law, Land between Tregonna Cottage and Tregonna Farm, Tregonna Hill, Little Petherick. Non material amendment to PA17/06068 dated 21st August 2017 for variation of condition 2 (approved plans condition) in respect of decision PA16/08992 dated 24.11.16 (proposed demolition of garage and greenhouse and construction of two 3-bedroom dwellings and associated works) namely Change of external finish materials and alteration to ridge height of proposed dwellings (Case Officer: S Hewitt). Cllr N Carhart proposed support, Cllr E Ballard seconded, all in favour.

2019 05 01

SHEET 2 OF 13TH MAY MEETING

PA19/01958 Mr D Titcombe, 5 Trevibban Barton, St Issey, Wadebridge. Change of use of redundant agricultural buildings to 9 residential units for holiday use without compliance with condition 2 of application reference number E1/98/E1/98/1380 dated 19/10/1998 (Case Officer S Hewitt) Cllr G Henwood proposed support, Cllr D Heard seconded, all in favour.

PA19/02674 The Prow Climbing Gym, Unit 2 Barnfields Business Park, St Issey. Change of use from B1, B8 to D2 (assembly and leisure) (Case Officer M Evans) Cllr D Heard proposed support, Cllr C Ivins seconded, all in favour.

PA19/02691 Mr D Kean, Land North East of Burghettes, Little Petherick. Construction of detached dwelling and garage. Case Officer S Hewitt) Cllr D Heard proposed support, Cllr E Ballard seconded, majority in favour.

PA19/03406 Mr de Burgh-Thomas, Burghettes, Rosehill, Little Petherick. Resubmission of PA18/04628 to change the use from holiday to residential. (Case Officer: Samantha Hewitt) Cllr A Heard proposed support, Cllr G Henwood seconded, all in favour.

PA19/02086 St Petrocs Church Curtilage, Little Petherick. Works to trees to a matrix of 19 trees as listed in the submitted tree works schedules. Area is subject to a TPO. Cllr J Carhart proposed support, Cllr D Heard seconded, all in favour.

Highways Issues including Speed Visors and crossing

The meeting with Oliver Jones took place and he has provided an update:

- There is not enough footfall to provide a proper crossing so he proposed red tarmac and dragon's teeth as per diagram he provided. The Councillors agreed with his suggestions for the crossing.
- Regarding the speed visors, it was agreed that the speed visor at the Wadebridge end of the village would be more beneficial sited further east, opposite East End, east of Gardeners Way Junction.
- Also, it was proposed and agreed to ask if it would be possible to have a 20mph limit for half hour before and half hour after school time each day. Clerk to notify Mr Jones of these suggestions.

Recreation Ground

Parking issue at Sentry Close. Clerk to write to relevant party.

Parking issues at Glebe Crescent were reported.

The St Issey Village Hall and Little Petherick Village Hall

Nothing to report on Little Petherick Village Hall or St Issey Village Hall.

Repairs and Maintenance

The quote for the work at the church was received from Mr Roseveare - £240.00. Cllr G Henwood proposed acceptance, Cllr S Sleep seconded. All in favour. Mr Roseveare to be notified.

Clerk had contacted TPS Groundworks regarding the fencing for the Recreation Ground and he had confirmed this would be completed shortly.

Contributions and Community Projects

Nothing to report.

Finance and earmarked reserves

The Annual Accounts /reports were signed off and adopted as follows, and proposed by Cllr N Carhart, seconded by Cllr S Sleep, all in favour:

1. Internal Auditors report – the Chair read out the points that require action. These were noted and it was agreed to action them. The Internal Auditor had signed off his section of our Annual return
2. The Annual Governance Statement. - This was approved and signed and dated by the Chair and Clerk. Minute reference to be added.
3. The Annual Return – This was approved and signed and dated by the Chair and Clerk. Minute reference to be added
4. The Certificate of Exemption – This was approved and signed.
5. The Insurance renewal for 2019/20 – this was approved and the cheque signed – see below

2019 05 02

SHEET 3 OF 13TH MAY MEETING

Receipts

£7500 – precept 1st instalment – Cornwall Council

£164.97 – Cornwall Council grant

£0.68 – Bank interest

Payments

£275.00 – J Wilson – April Wages

£68.20 - HMRC – Tax on April wages

£38.05 - J Wilson – April expenses

£170.00 - Waverley Gardeners – 2 cuts at Sentry Close.

£15.00 - St Issey Village Hall – hire of hall

£510.83 – Zurich Insurance renewal.

The Net Balance in the Cash book as at 30th April stands at £42,220.79 of which an amount of £28,362 is earmarked reserves. Cllr A Heard proposed and Cllr N Carhart seconded to sign the cheques. All in favour. Cllr N Carhart checked the payment schedule and the bank reconciliation.

Review, amend if required, agree any amendments and adopt the following Council documents

- Standing Orders
- Financial Regulations
- Internal Controls
- Grants Policy

The above were signed off for 2019/20 as appropriate and up to date for use as Council procedures.

The Council considered the risk assessment document and Councillors each agreed to check and report back on the items at the June meeting. – it was agreed to add posts as an item re the recreation ground.

Clerk to update document. To be added to June agenda.

Institute

Cllr Henwood. Nothing further to report on the Institute.

Correspondence:

Items received on the following issues:

- Harbour Commissioners
- Public Spaces Protection Orders Review – ie dogs on beaches
- NHS News – newspaper
- HAGS Spring offers on street furniture/play equipment
- Open Spaces brochure.

News/Items for the next agenda:

1. Planning re Greenacres to Tregonce – to be added to next month's agenda.
2. Mobile Home – request by Councillor to look into this.

There being no further business the meeting was closed at 9.17pm

Chairman:

Date: 10th June 2019

2019 05 03