

**MINUTES OF THE ST ISSEY PARISH COUNCIL MEETING HELD IN ST ISSEY VILLAGE HALL AT 7.30PM ON WEDNESDAY 11<sup>th</sup> JANUARY 2017.**

**Present:** Mrs A. Heard (Chair) Mrs N Carhart, Mr D Heard, Mrs R Hore, Mrs S Sleep, Mr C Ivins, Mr P Hammett, Mr G Henwood, Miss J. Wilson (Clerk)

**Police Report:** Not available.

**Apologies:** Mr J. Carhart (Vice-chair), Mrs K Hawkins.

**Declaration of Interests in Items on the Agenda:** None.

**Matters Arising:**

1. It was suggested that draft minutes should be checked before being issued, however the transparency code allows for draft minutes to be issued before being approved.
2. The lights on the Recreation ground have been repaired. It was agreed that any costs are to be reimbursed.
3. A working party meeting was arranged for Monday 16<sup>th</sup> so as to go through the details re the lease for the Recreation Ground.

The minutes of the meeting held on the 14<sup>th</sup> December were approved, and signed by Mrs Heard as a true record of the meeting.

**Public Participation:** None

**Highways Issues**

Water is running across the road in St Issey by the churchyard.

There is a pothole just above the cemetery on Trenance Road.

Water is running across the A389 road just outside Penrose, on the way to Wadebridge.

Little Petherick Hill – the manhole cover is up.

**Recreation Ground**

Lights on the Recreation Ground – have now been repaired.

Working party meeting to go through the lease documentation. to be held on Monday 16<sup>th</sup>.

**St Issey Village Hall and Little Petherick Village Hall**

The bracket will be put up in Little Petherick Village Hall for the defibrillator.

**Repairs and Maintenance**

1. Churchyard, Recreation Ground and verges grass cutting: Mr D Heard proposed and Mrs N Carhart seconded to continue with Waverley Gardeners for a further 3 years from 2017 to 2019 incl. All in favour. Clerk to notify Waverley
2. Play Park grass cutting: Mr P Hammett proposed and Mr G Henwood seconded to accept Mr R Cowling's quote. All in favour. Clerk to notify Mr Cowling and the Play Park Committee.
3. No further news on the Agency agreement for Little Petherick churchyard grass cutting, although Cornwall Council has been contacted several times. Clerk will continue to chase this up.
4. The handrails in Little Petherick Churchyard need replacing. Quotes for the work (to replace the handrail that is already there going up in Little Petherick Churchyard; and to put in a new handrail at the far end and in the middle section) to be requested from 3 contractors. Mr P Hammett has agreed to meet any contractors for site visits.

**Contributions and Community Projects**

Request for a donation from the Open Spaces Society: Mr P Hammett proposed and Mr G Henwood seconded to take no further action. All in favour.

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**SHEET 2 OF 11<sup>TH</sup> JANUARY MEETING****Finance and earmarked reserves**

The Chair will meet with Mr Merrick regarding the charges re the lease. The working party meeting will go through the paperwork to confirm the details.

Mrs Carhart requested forms re putting in a claim for funding. Clerk to print and bring to meeting.

Signing of cheques

- £650.00 Mr R Cowling – Footpath maintenance for 16/17
- £1773 Waverley Gardeners – Grass cutting
- £378.00 AED Locator – Annual maintenance charge for defibrillator in St Issey.
- £15.00 St Issey Village Hall – hire of Hall
- £266.52 Clerk salary - December
- £41.92 Clerk expenses - December
- £66.80 HMRC tax on salary – December

Mrs N Carhart proposed and Mr P Hammett seconded to sign above 7 cheques. All in favour.

An invoice has been received for the following:

- £1080.00 Savills – professional services.

This has not been passed for payment – the Chair is to query this with Mr Merrick at their meeting.

**Institute**

Mr G Henwood has not yet heard from CRCC but will notify the Parish Council when he has received any further information. The Parish Council is still awaiting a response to its letter re becoming a Trustee of the Institute.

**Agency Agreement**

No Information yet from Cornwall Council re agency agreement despite chasing this up. Continue to wait for the updates

**Correspondence:**

- Lantern and Balloon Ban – call for evidence.
- Rural opportunities bulletin January 17
- AONB Invitation to the launch of the Capital Project report.
- Special Bulletin – Community Infrastructure Levy.
- Rural Services Network News Digest 09.01.17
- Cornwall Council – confirmation of receipt of precept return
- Ricochet Ltd – information re TV programme requesting participants
- Information on salt bins#
- CALC-notification that Ken Abraham, the internal auditor has retired at short notice. Therefore we will require another internal auditor.

**Planning****Planning Approvals:**

1. PA16/09325 Land adjacent to Pen-an-vre Trenance Road, St Issey, Wadebridge. Cornwall. Outline application for the erection of two dwellings with some matters reserved.
2. PA16/09511 Trevorricks Barn, Trevorricks, St Issey. Construction of a single storey extension.
3. PA16/10916. Mr H Osmond, Access to Tregonce Cliff, St Issey, Wadebridge. Proposes amendment to planning approval PA15/08948 due to site conditions to ensure the existing mature root zone is not encroached

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**SHEET 3 OF 11<sup>th</sup> JANUARY MEETING**

**Planning Refusals:** None.

**Planning Applications:**

1. PA16/11610 Mr and Mrs Higman, Tonawanda, Trenance Road, St Issey. Outline application with all matters reserved for replacement of existing house with two new dwellings. Mr P Hammett proposed and Mr G Henwood seconded to support. All in favour.
2. PA17/000001/NDP St Minver Highlands Parish Council Consultation on proposed alternative modifications to the St Minver Parishes Neighbourhood Plan following independent examination. Mrs N Carhart proposed and Mr D Heard seconded to take no further action. All in favour.

**News/Items for the next agenda:**

No additional items.

There being no further business the meeting was closed at 9.00pm

Chairman:

Date: 08<sup>th</sup> February 2017

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